Membership Application Form: Individual Bookings

UTTLESFORD COMMUNITY TRAVEL

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All information provided is strictly confidential and securely stored on our premises. We never pass information held to any third party. To comply with GDPR (General Data Protection Regulations) we must gain your consent to hold your information.

Please tick this box to confirm that you are happy for us to do so ☐

1. YOUR PERSONAL INFORMATION

Title Mr/Mrs etc		**First name**	
		Surname	
Date of birth		**Tel home**	
		Tel mobile	
Employed ☐	**Retired** ☐	**Address**	---------- ---------- ---------- ---------- Postcode ----------
		Email	

2. EMERGENCY CONTACT DETAILS

Occasionally, if we are unable to contact you about your booking, we may need to contact a family member, friend or neighbour to pass on important information to you outside of our office hours.

Title Mr/Mrs etc		**First name**	
		Surname	
		Tel home	
		Tel mobile	
		Email	

3. YOUR MOBILITY AND VEHICLE REQUIREMENTS

Please enter values or tick Y / N boxes as appropriate

Number of seats required	Y	N									
Wheelchair user	Y	N	**Four wheel walker**	Y	N	**Walking aid**	Y	N			
Extended wheelchair	Y	N	**Zimmer frame**	Y	N	**Walking difficulty**	Y	N			
Electric wheelchair	Y	N	**Rollator**	Y	N	**Use taxis only**	Y	N			
Transfer from wheelchair	Y	N	**Trolley**	Y	N	**Travel in back of 2 door car**	Y	N			
Scooter	Y	N	**Crutches**	Y	N	**Use 4x4 vehicle**	Y	N			
Tail lift required	Y	N	**Walking stick**	Y	N	**Child seat**	Y	N			
Deaf	Y	N	**Mental health**	Y	N	**Alzheimers**	Y	N			
Hearing impaired	Y	N	**Physical health**	Y	N	**Oxygen**	Y	N			
Blind	Y	N	**Physical disability**	Y	N	**Frail**	Y	N			
Partially sighted	Y	N	**Sensory disability**	Y	N	**Diabetic**	Y	N			
Guide dog	Y	N	**Special needs**	Y	N	**Seatbelt exemption cert**	Y	N			
Travels with pet	Y	N	**Learning disability**	Y	N						

Any other issues (please specify)

4. OUR TERMS AND CONDITIONS FOR INDIVIDUAL MEMBERS

All confirmed bookings are subject to cancellation fees:

Cancellations up to 2 working days before travel – 20% of cost of trip.

Cancellations 2 working days or less before travel – 100% of cost of trip.

The service is subject to availability on a first come first served basis.

Please read the terms and conditions above and tick this box ☐ **to confirm that you accept them.**

Please give as much notice as you can, bookings made within one week of travel may be difficult to accommodate.

Please note that bookings for shopping, visiting etc can be made one month in advance.

Bookings for medical appointments can be made as soon as you have your appointment.

5. YOUR DECLARATION

I declare that the information given on this form is correct.
I agree to my details being held on computer at the Uttlesford Community Travel premises.

Please sign here	Date

I am happy to be contacted by email and kept informed about our services and activities:

Please tick Y N

6. PAYMENT (please note that due to banking charges we prefer **no cheques)**

BY PHONE: You can pay your annual membership fee of **£12** by debit card or online banking: please call **01799 519 008** or **01371 875 787**

Please post your completed form to:
Uttlesford Community Travel, Unit One, Flitch Industrial Estate,
Chelmsford Road, Dunmow, Essex, CM6 1XJ

Email: info@uttlesfordcommunitytravel.org **Website:** www.uttlesfordcommunitytravel.org

Registered Charity No. 1072529 Registered in England No: 3456224
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